

1 **Draft Minutes**
2 **Meeting of the Controlled Substances Subcommittee**
3 **of the Scientific Advisory Committee**
4 **October 12, 2021**
5 **Department of Forensic Science, Central Laboratory, Classroom 1**
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7 **Subcommittee Members Present**
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9 Maureen C. Bottrell

10 Marc A. LeBeau, Ph.D. (participated remotely pursuant to Virginia Code § 2.2-3708.2)

11 Richard P. Meyers, *Chair*
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13 **Staff Members Present**
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15 David A. Barron, Ph.D., Deputy Director

16 Nancy L. Batterson, Forensic Administrative Specialist III, *Secretary*

17 Katya N. Herndon, Chief Deputy Director

18 Linda C. Jackson, Director

19 Amy C. Jenkins, Department Counsel

20 Alka B. Lohmann, Director of Technical Services

21 Rebecca Wagner, Ph.D., Research Section Supervisor
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23 **Call to Order by Subcommittee Chair**
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25 Mr. Meyers called the meeting of the Controlled Substances Subcommittee (“Subcommittee”) to
26 order at 1:29 p.m. He asked Katya Herndon, Chief Deputy Director, to address the remote
27 participation of Dr. Marc LeBeau.
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29 Ms. Herndon advised that Dr. LeBeau would be participating remotely pursuant to the Scientific
30 Advisory Committee (SAC)’s Policy on Individual Participation in Scientific Advisory Committee
31 Meetings by Electronic Means and in accordance with Virginia Code §2.2-3708.2. She noted that
32 Dr. LeBeau would be participating by telephone from Fairfax, VA, due to a recent COVID
33 exposure.
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35 **Adoption of Agenda**
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37 Mr. Meyers advised that the first order of business was the adoption of the draft agenda for the
38 meeting. Mr. Meyers noted that everyone should have received a copy of the draft agenda from
39 Ms. Batterson and asked for a motion to adopt the agenda. Ms. Bottrell made a motion to adopt
40 the agenda, which was seconded by Dr. LeBeau. The agenda was adopted by unanimous vote of
41 the Subcommittee.
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48 **Adoption of Draft Minutes from the July 13, 2020 Subcommittee Meeting**

49 Mr. Meyers noted that the draft minutes from the July 13, 2020 meeting of the Subcommittee were
50 previously shared and asked if there were any proposed changes. Mr. Meyers noted a misspelling
51 of his name on line 103, page 3. He asked for a motion to approve the minutes with an amendment
52 to correct the misspelling. Ms. Bottrell made a motion that the minutes be approved with that one
53 amendment, which was seconded by Dr. LeBeau and approved by unanimous vote of the
54 Subcommittee.

55 **Discussion of Method Development Summary**

56 In advance of the meeting, the members of the Subcommittee were provided with the method
57 development summary documentation for the following method:

- 58
 - Plant Material Desiccation and Cannabinoid Decarboxylation Study

59 Dr. Rebecca Wagner, Research Section Supervisor, provided an overview of the method
60 development summary. The Subcommittee members and DFS staff discussed the method
61 development summary. Once the discussion concluded, Mr. Meyers asked for a motion to close
62 the review of the method development summary. Ms. Bottrell made a motion to close the review,
63 which was seconded by Dr. LeBeau and passed by unanimous vote.

64 **Discussion of Method Validation/Verification Summaries**

65 In advance of the meeting, the members of the Subcommittee were provided validation/verification
66 summary documentation for the following methods:

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 - Dextromethorphan Enantiomer Determination via Derivatization with (-)- Menthyl
68 Chloroformate
 - Evaluation of Alternative Cannabis Matrices using Semi-quantitative Gas
69 Chromatography-Flame Ionization Detection/Mass Spectrometry (GC-FID/MS)
 - Quantitative Analysis of delta-9-Tetrahydrocannabinol (THC) in Cannabis using Gas
70 Chromatography-Mass Spectrometry (GC-MS)

73 Dr. Wagner provided an overview of each method validation/verification summary. The
74 Subcommittee members and DFS staff discussed the method validation/verification summaries.
75 Once the discussion concluded, Mr. Meyers asked for a motion to close the reviews of the method
76 validation/verification summaries. Ms. Bottrell made a motion to close the reviews, which was
77 seconded by Dr. LeBeau and passed by unanimous vote.

78 **Public Comment**

79 No member of the public was present to provide comment.

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82 **Adjournment**

83 Mr. Meyers asked for a motion to adjourn the meeting. Ms. Bottrell made a motion that the meeting
84 be adjourned, which was seconded by Dr. LeBeau and passed by unanimous vote. The meeting
85 was adjourned at 2:02 p.m.
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DRAFT